

!! पढमं नाणं तओ दया !!

SHRI JAIN VIDYA PRASARAK MANDAL  
**COLLEGE OF EDUCATION**

ESTD 8/9/1927

Fattechand Marg, Chafeker Chowk Chinchwad, Pune 411033. Tel.: 020-27352274,

APPROVED BY NCTE, GOVT. OF MAHARASHTRA & AFFILIATED TO SAVITRIBAI PHULE PUNE UNIVERSITY

**NCTE CODE- 123228/2015**

**SPPU ID CODE: PU/PN/B.Ed./240/2006**

Website: [www.sjvpmcoe.in](http://www.sjvpmcoe.in)

Email: [sjvpmbed@gmail.com](mailto:sjvpmbed@gmail.com)

Dr. Kothawade P.L.

(B.Sc. , M.A. , M.Ed. , Ph.D.) , Principal

Ref.

Date :

**3.1.3: In-house support is provided by the institution to teachers for research purposes during the last five years**

1. Seed money for doctoral studies / research projects
2. Granting study leave for research field work
3. Undertaking appraisals of institutional functioning and documentation
4. Facilitating research by providing organizational supports
5. Organizing research circle / internal seminar / interactive session on research

**Documentary proof for each of the claims**

1] Institute is a self-finance unit. Institute has a finance assistance policy. Institute grants duty leave / Short leave for the faculty for research work. Faculty submits request application as a gate pass to principal. Principal verifies and permits concern person for his/her research related work and Organizing research circle / internal seminar / interactive session on research.

2] Institute promotes for higher studies and research. As per financial assistance policy, institute grants study leaves to the faculty as a research scholar. Prof. Shinde Suhas, Prof. Papal Amar, Prof. Shitole Reshma, Prof. Sakunde Asha, Prof. Jawalikar Arunkumar are enrolled for Ph.D. in Education.




3] As per Appraisal policy of the institution, faculty's contribution in the field of research as participation in conference, seminar, workshop and symposium, presentation and publication of articles, research articles, books are taken in to consideration for appraisal. As per the performance of the faculty, he/she will get increment on the basis of Appraisal policy.

4] Institute facilitates most of the facilities for research work such as use of computer. Each faculty has a separate computer with internet connection, printer. Campus is Wi-Fi enabled. Faculty uses stationery available at institute for research work. Institute library is digital library facility is available for the faculty for higher studies and research. Faculty attends online webinars on research at institute.

5] Institute has a WhatsApp group for staff. It is considered as a research circle. Staff used to communicate various information related to the new trends and updates in the field of education and in research areas. Staff knows the research area of each and every colleague. According to the research area staff discuss about it. Institute has member of Jaykar Knowledge Resource Centre at Savitribai Phule Pune University. Staff can access this facility for research and studies.



  
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# Duty Leave Application



स्थापना

8/9/1927

!! पढनं नाणं सओ दया !!

Shree Jain Vidya Prasarak Mandal's

**Adhyapak Mahavidyalaya, (B.Ed.)**

Fattechand Marg, Chafeker Chowk Chinchwad, Pune 411033. Tel.: 020-27352274.

Approved by NCTE, Govt. of Maharashtra & Affiliated to Savitribai Phule Pune University

Dr. Kothawade P.L.  
(M.Sc., M.A., M.Ed., Ph.D., NET)  
Principal

Date : 15/02/2023

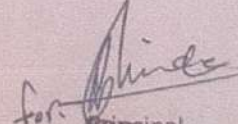
To,

Asst.Prof. Reshma Shitole


Shree Jain Vidya Prasarak Mandal's Adhyapak Mahavidyalaya,  
Chinchwad, Pune-33.

## Relieving letter

This is to inform that you have <sup>been</sup> relieved for two days to attend and present the paper in the two days national level seminar organised by Shankarrao Bhelke College, Nasarapur, Pune On 16<sup>th</sup> & 17<sup>th</sup> Feb 2023.

for   
PRINCIPAL  
Shree Jain Vidya Prasarak Mandal  
College of Education  
Chinchwad



  
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College of Education (B.Ed.)  
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## Adhyapak Mahavidyalaya, (B.Ed.)

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Principal

Date : 15/02/2023

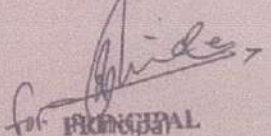
To,

Asst.Prof. Rashmi Rathod

Shree Jain Vidya Prasarak Mandal's Adhyapak Mahavidyalaya,  
Chinchwad, Pune-33.

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Chinchwadgaon, Pune-33



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Chinchwadgaon, Pune-33.



## Short leave Application (Gatepass)

॥ पढम् नाणं तओ दया ॥

श्री जैन विद्या प्रसारक मंडळ अध्यापक विद्यालय चिंचवडगाव पुणे  
गेट पास

दिनांक 30/09/2021

नाव	Amar Ravindra Popal
कामाचे स्वरूप	P.H.D. Progress Report Submission
पद- लिपिक, शिपाई, प्राध्यापक, प्राचार्य	जाण्याची वेळ 2:00 येण्याची वेळ 4:00

बाहेर जाणाऱ्या कर्मचारी स्वाक्षरी



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Chinchwadgaon, Pune-411 033

॥ पढम् नाणं तओ दया ॥

श्री जैन विद्या प्रसारक मंडळ अध्यापक विद्यालय चिंचवडगाव पुणे  
गेट पास

दिनांक 14/02/2022

नाव	Shinde Subas Paadurang
कामाचे स्वरूप	P.H.D. progress report Submission
पद- लिपिक, शिपाई, प्राध्यापक, प्राचार्य	जाण्याची वेळ 12:00 येण्याची वेळ 4:45

बाहेर जाणाऱ्या कर्मचारी स्वाक्षरी



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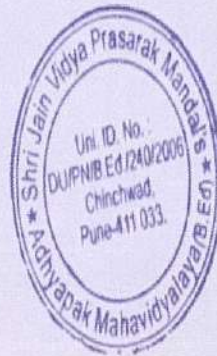
॥ पढम् नाणं तओ दया ॥

श्री जैन विद्या प्रसारक मंडळ अध्यापक विद्यालय चिंचवडगाव पुणे  
गेट पास

दिनांक 16/12/2021

नाव	Asst. Prof. Asha Yashwant Sakuude
कामाचे स्वरूप	for data collection of PHD work
पद- लिपिक, शिपाई, प्राध्यापक, प्राचार्य	जाण्याची वेळ 12.50 येण्याची वेळ 3.15

वाहेर जाणाऱ्या कर्मचारी स्वाक्षरी



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# Appraisal Policy







स्थापना : १९२७

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# श्री जैन विद्या प्रसारक मंडळ

श्री फतेचंद मार्ग, चिंचवडगांव, पुणे - ४११ ०३३. फोन : ०२०-२७३५४६३३

ई-मेल : sjvpm@yahoo.com वेबसाईट : www.sjvpm.com

नावक क्र. :

दिनांक : ०१/०६/२०१६

**This Appraisal Policy applicable for teaching staff of  
Shri Jain Vidya Prasarak Mandal College of Education , Chinchwad  
Pune-411033**


Under the guidelines of State Government and Savitribai Phule Pune University about the Appraisal policies for Teaching Staff, Institute has designed their own appraisal policies for teaching staff who are working in the institutes and same is as under.

1. In order to evaluate the work of the teacher, he/she should prepare an out-line of his/her academic program in consultation with the concerned Principal at the beginning of a session and also after that at the end of the academic year prepare a report of the work done by him/her which should be submitted to the Principal by the end of concerned academic the year.

In addition to that, the Assessment Report of all the teachers shall be keep and maintained by the Principal/ for the following purposes.

- (a) For evaluation of six monthly report during the period of probation.
  - (b) For confirmation in service.
  - (c) For consideration at the time of interview for a higher post.
  - (d) Once every three years for determining whether the teacher continues to take his/her work seriously.
  - (e) On other occasions when required for specific purposes.
  - (f) As decided by Principal for better performance of the said teacher time to time.
2. The adverse remarks as well as remarks of appreciation of any outstanding work shall be brought to the notice of the person concerned by Principal or Hon. General Secretary, Governing Body in that case of Principal with a view to making improvement in the work, by the person concerned, if the report is adverse. The teacher aggrieved by any adverse remarks may represent to the Competent Authority which shall deal with such representation suitably.



  
Page 2 of 2  
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3 The Committee consisting of the following members may shall consider the Assessment Report and will also recommend for further increment/promotion.

(i) The Chairman, Governing Body or his nominee.

(ii) The Principal of the institute

(iii) Two experts in the concern subject nominated by the Governing Body time to time.

However, in case where assessment of the Principal is concerned, in place of the Principal, the words "an outside expert nominated by the Competent Authority" substituted.

4. On the recommendation of the above said Committee referred to above the Governing Body shall permit the teacher for increment/promotion. If the report is adverse, he/she will not entitle for any increment/ promotion till the above said authorities concerned recommend that he/she be permitted for increment/promotion.



**Principal**  
**PRINCIPAL**

**Shri Jain Vidhya Prasarak Mandal**  
**College of Education (B.Ed.)**  
**Chinchwadgaon, Pune-33.**



**Hon. General Secretary**

**Hon. Gen. Secretary**

**Shri Jain Vidya Prasarak Mandal**  
**Chinchwad, Pune-411 033.**



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# Financial Assistance Policy







स्थापना : १९२७

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# श्री जैन विद्या प्रसारक मंडळ

श्री फत्तेचंद मार्ग, चिंचवडगांव, पुणे - ४११ ०३३. फोन : ०२०-२७३५४६३३

ई-मेल : sjvpm@yahoo.com वेबसाईट : www.sjvpm.com

नावक क्र. :

दिनांक : ०१/०६/२०१६

Shri Jain Vidya Prasark Mandal College of Education (B.Ed), Chinchwad  
Pune-411033


## Policy Regarding Financial Assistance for attending Conference/ Workshops/Seminars/Symposia/Membership/Research/Training program / Faculty development programs

This Policy provides financial assistance to teaching staff to avail the research facility in the institute and to attend University / College / State/ National / International level Conferences / Workshops / Seminars / Symposia / Membership / Research / Training programs / Short-term training programs as well as other professional membership of relevant field. It intends to promote improvement of research attitude among faculties and researchers by expanding facilities by providing a forum for better quality of education for benefit of the students in terms of exchange of knowledge, experience and research etc and also providing financial assistance for non-teaching staff for their training time to time.

**Objectives:** The objectives of providing financial assistance are:

- To upgrade educational qualification and knowledge of teaching staff and also for increasing the efficiency, ability and best quality work of non-teaching staff.
- To create higher-class professional teaching staff along with latest advanced tools, technology and skills for their teaching profession.
- To provide excellent teaching staff with good ICT skills, communication skills, team work and the ability to provide students with quality and value-based education.



  
Page 1 of 5  
PRINCIPAL  
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- To keep up to date along with the latest developments in their specific subject of concern teachers.
- To inculcate in-depth research skills of the teachers for better progress.
- To acquire and improve art of teaching at the institute level to achieve goals of higher education
- To improve interaction of the teachers with allied professionals from other National/ International institutes time to time.
- To promote the teacher regarding research in their subjects for betterment in quality level education.
- To arrange training, workshops, conferences, seminars, symposia, membership for teaching staff and for that purpose to arrange guest lecturers in relevant subjects time to time.

#### **Eligibility:**

For the above said policy the financial assistance will provide by institute to their approved teaching staff and full-time non-teaching staff members are eligible.

#### **Nature of Assistance provided under the scheme:**

- If any staff of institute has registered for Ph.D. to the concerned university and if he/she desire to use facility along with chemicals of concerned lab for getting help for his/her Ph.D. research then he/she must apply to the Principal for getting permission from Principal for his/her said purpose.
- If the Principal allows to concerned teaching staff may utilize the said facility.
- The faculty members who are willing to attend University/ College/ State/ National/ International level Conferences/ Workshops/ Seminars/ Symposia/ Membership/ Research/ Training programs / Short-term training programs then he/she must submit their application to the Principal of institute. After submission of the said application if the Principal satisfies and come to conclusion regarding financial facility avail to faculty members then he /she will recommend for approval to Hon. General Secretary of Management

#### **On-duty Leave:**

- Teaching and non-teaching staff who participate in University/ College/ State/ National/ International level Conferences/ Workshops/ Seminars/



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## श्री जैन विद्या प्रसारक मंडळ

स्थापना : १९२७

श्री फत्तेचंद मार्ग, चिंचवडगांव, पुणे - ४११ ०३३. फोन : ०२०-२७३५४६३३

ई-मेल : sjvpm@yahoo.com वेबसाईट : www.sjvpm.com

जावक क्र. :

दिनांक : ०१/०६/२०१६

Symposia/ Membership/ Research/ Training programmes/ Short-term training programmes, etc. are entitled to get on-duty leave with prior permission from Principal. In case of holidays/non-working days fall during this period, no special compensatory off will be granted to attendee.

- On-duty leave will not be granted to attend irrelevant seminars, workshops, conferences, professional development programs, etc.
- If an attendee remains absent during the concerned period (for an event/seminar), his/her on-duty leave will be cancelled by the College.

### Registration Fee/ TA:

- If college feels that the said attend University/ College/ State/ National/ International level Conferences/ Workshops/ Seminars/ Symposia/ Membership/ Research/ Training programmes/ Short-term training programmes are useful for students of college, for the benefit of better quality education, in that case only with the prior permission of Principal, of college will approve/ allow 50 % fees out of registration to the concerned staff of college.
- If concerned staff attends University/ College/ State/ National/ International level Conferences/ Workshops/ Seminars/ Symposia/ Membership/ Research/ Training programmes/ Short-term training programmes then he/she must submit original receipts, documents etc along with concerned papers to the Principal.
- The financial assistance provided by the institute will neither transferrable nor the benefits of same will be carried forwarded to the each subsequent year.
- Principal of institute will have right to provide 50% TA to concerned staff members to attend University/ College/ State/ National/ International level Conferences/ Workshops/ Seminars/ Symposia/ Membership/ Research/



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Training programmes/ Short-term training programmes for outstation destination.

- This financial assistance facility will be provided to concerned staff only one time in academic year subject to fulfillment of terms and conditions of this policy as mentioned above.
- That the Management/Principal has right to change/ alteration the policy from time to time and same is/ are final and binding to all.

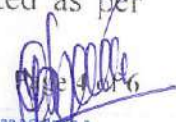
#### **Procedure of Application:**

- If staff willing to utilize college laboratory facilities for their Ph.D. work and other research projects, shall must take prior permission from the Principal and then need to submit the list of their requirements approved by the Principal.
- Faculty members who are willing to avail the financial assistance for attending seminars/conferences/FDPs, etc. must make written application.
- The said application shall made through the Principal to the Secretary of the Management.

#### **Submission of Report:**

- The Faculty Members utilizing financial assistance facility for above listed activities only and have to submit their summary report to the Principal. If the Principal desire that concerned faculty has to make a presentation on the knowledge acquired from an activity mentioned herein above.
- The copy of certificates, original receipts, bills etc., shall be submitted to the accounts department by the faculty for all financial claims and proof of expenses incurred by them.
- In the event of any genuine expenses without bills, the concerned faculty has to take written approval from the Principal and to submit the same to the accounts Department. The institute will not consider the claim or make reimbursement, if the relevant documents have not been submitted as per



  
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**College of Education (B.Ed.)**  
**Chinchwadgaon, Pune-33.**





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ई-मेल : sjvpm@yahoo.com वेबसाईट : www.sjvpm.com


जावक क्र. :


दिनांक :

- terms and conditions of this policy
- That the Management/Principal has right to change/ alteration the policy from time to time and same is final and binding to all.

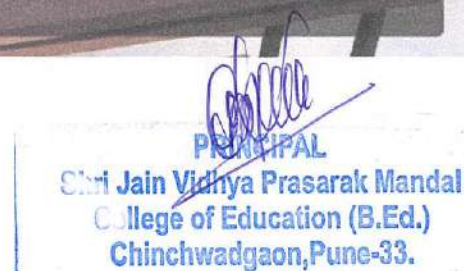
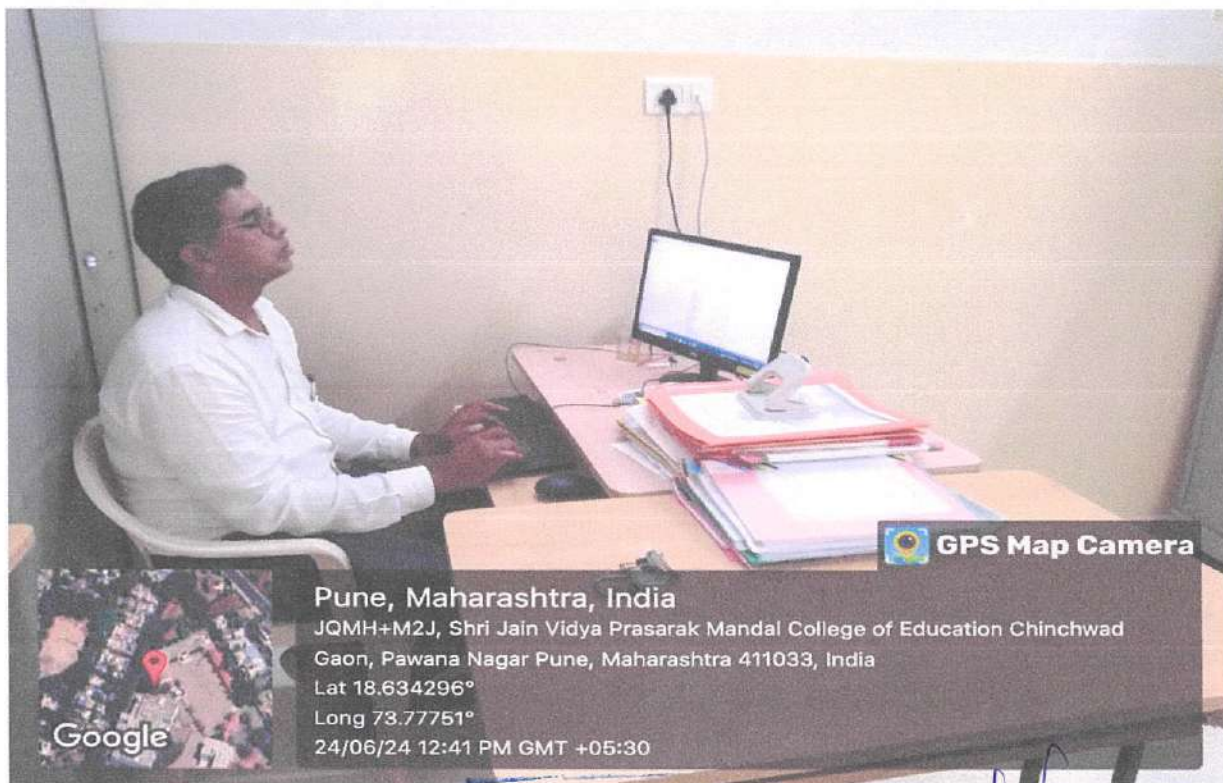
  
Principal  
Shri Jain Vidhya Prasarak Mandal  
College of Education (B.Ed.)  
Chinchwadgaon, Pune-33.



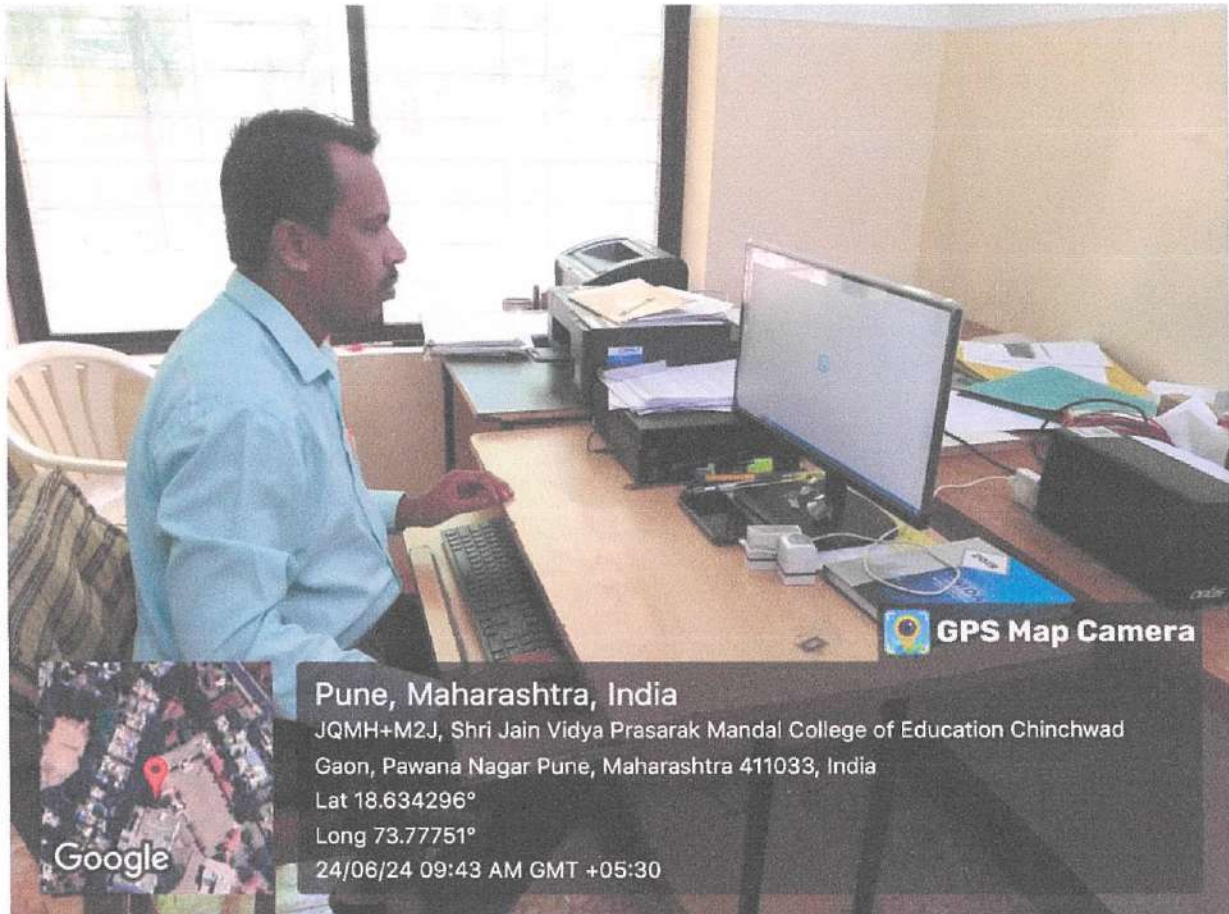
  
Hon. General Secretary  
Hon. Gen. Secretary  
Shri Jain Vidya Prasarak Mandal  
Chinchwad, Pune-411 033.

  
Principal  
Shri Jain Vidhya Prasarak Mandal  
College of Education (B.Ed.)  
Chinchwadgaon, Pune-33.

## Institute provides facilities to staff

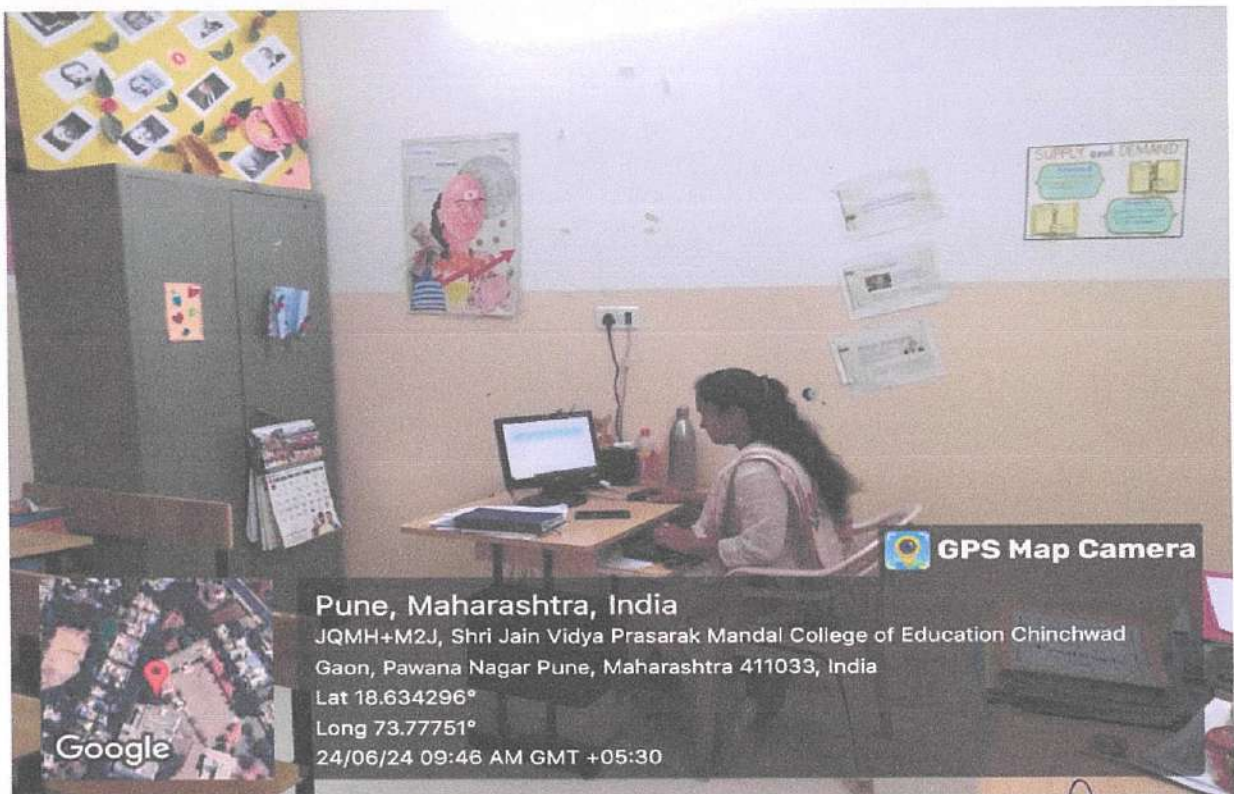
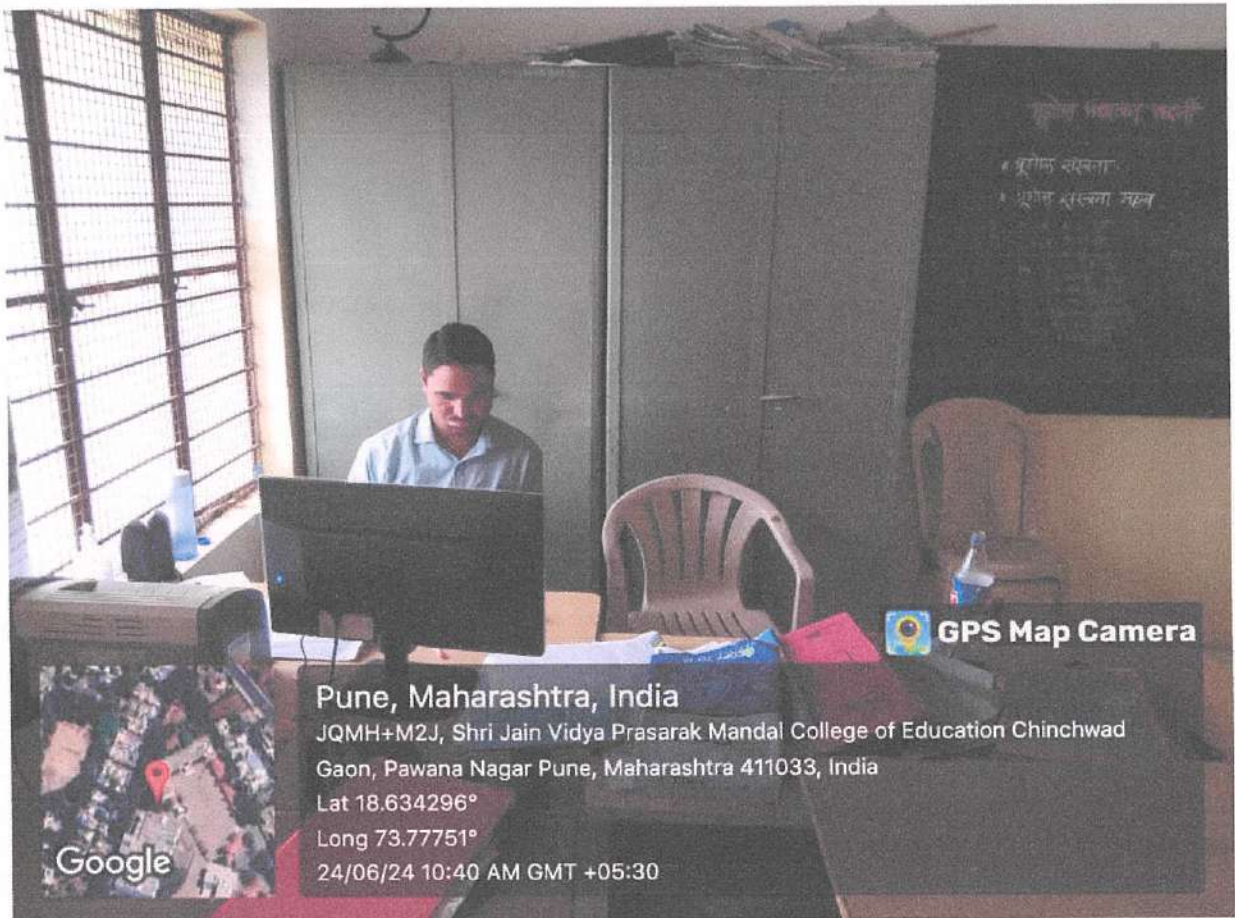






*Chandana*  
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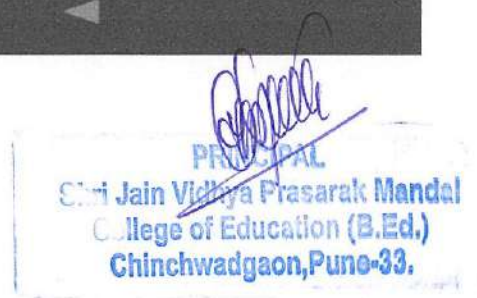
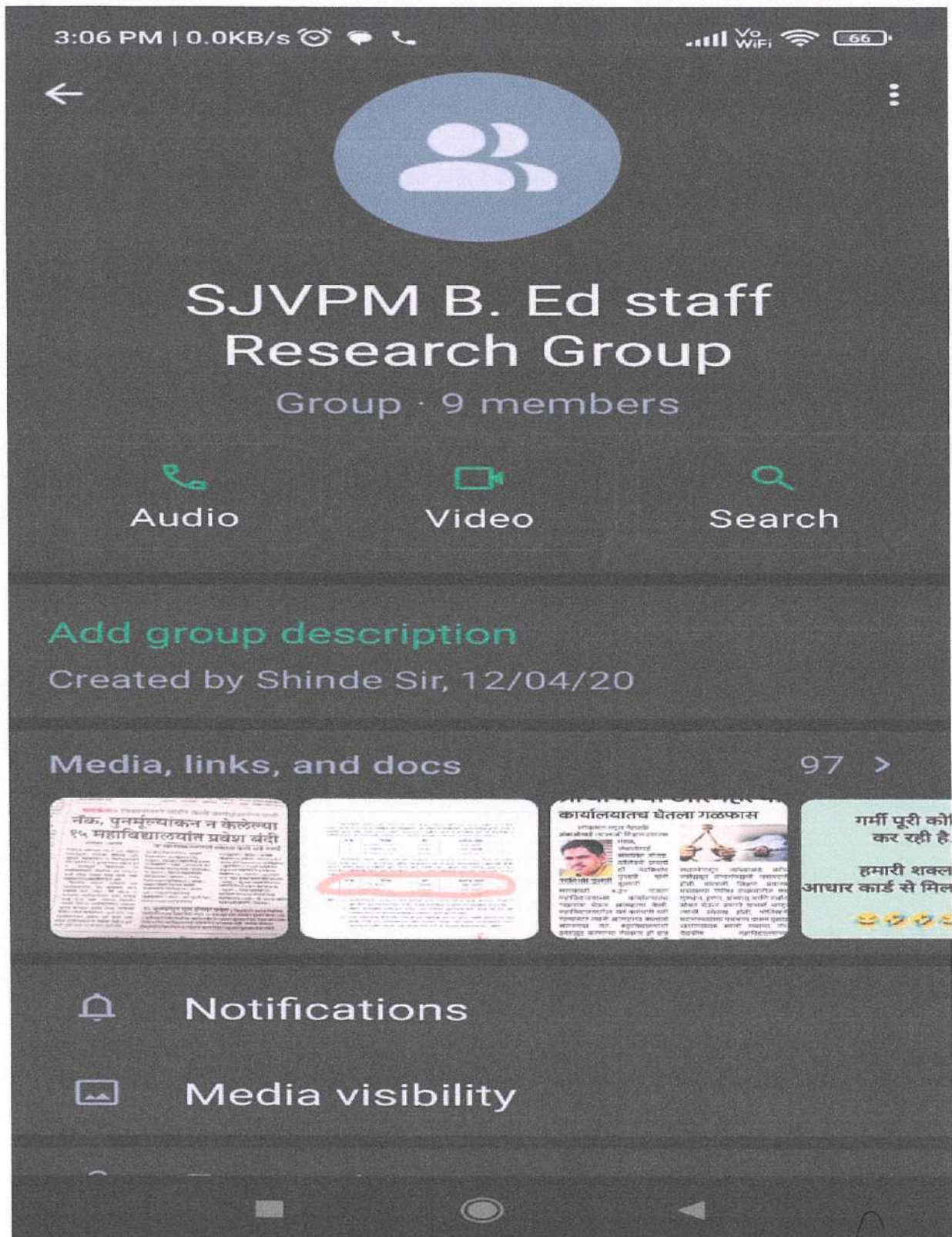




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## WhatsApp group





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VoWiFi 66



## Research Group 21-22

Group · 8 members



Audio



Video



Add



Search

Add group description

Created by You, 27/11/21



Notifications



Media visibility



Encryption

Messages and calls are end-to-end encrypted. Tap to learn more.



Disappearing messages  
Off



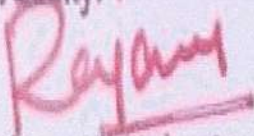

Chat lock



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Chinchwadgaon, Pune-33.




## Library Facilities

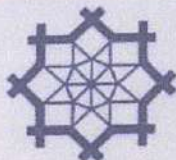
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<b>Name:</b>	Adhyapak Mahavidyalaya,	
<b>ID:</b>	IM-23019	
<b>Course</b>	Institutional Member	
<b>Dept.</b>	Kothawade Pravin	
<b>Book Limit</b>	Two Books	
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*Developing Library Network*  
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[www.delnet.in](http://www.delnet.in)



## *Certificate of Membership*

This certifies that

***S. J. V. P. M's College of Education  
Pune***

has been admitted as an Institutional Member of

***DELNET – Developing Library Network***

and their bonafide Faculty, Students, Researchers, Scholars and  
Officials are entitled to all benefits and privileges of access to  
DELNET Resources and Services.

Membership Number ***IM – 10317*** has been granted this  
8<sup>th</sup> day of January 2024 and next renewal  
is due on January 7, 2025



*Date of Issue: January 8, 2024*

Dr. Sangeeta Kaul  
Director  
DELNET, New Delhi



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Smt Jain Vidya Prasarak Mandal  
College of Education (B.Ed.)  
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